

Scholarly Project Procedure and Deadlines

Each scholarly project document is to be submitted electronically, as an attachment, to the following people: Ashley Owen, Wayne Blount, your research advisor, and your academic advisor.

You may use the following email addresses for Ashley Owen and Wayne Blount, but please remember that you must also add to this list your research and academic advisors' email addresses as well as your own email address (so that you know the document effectively transmitted): aeowen@emory.edu; bwbloun@emory.edu (remember to add your research and academic advisors' email addresses to this list as well as your own.)

Project deadlines for 2007-2008 are as follows:

PGY2 January 1.....Letter of intent

PGY2 April 1..... Scholarly project proposal

PGY3 October 1..... Completed analysis of data or literature review

PGY3 November 1.....First draft of project

PGY3 December 1....Second draft of project

PGY3 April 1.....Final written project

Please adjust your planned time line to be consistent with this schedule and place reminders for yourself on your calendar.

Finally, as a reminder, the consequence for missed deadlines is as follows:

"For each missed deadline, the resident, his or her research advisor, and the Chief Residents will be electronically notified of the need for an extra call assignment. If the resident obtains an excuse for the missed deadline from his or her Research Advisor and communicates this to the Chief Resident within 2 weeks, the extra call assignment will be removed."